

# Accountant

Vamos Biotech (Shanghai) CO., LTD

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## Job Description

- Participate in Global MNC clients' accounting, banking, payroll, corporate secretarial and administration services.
- Communicate with clients and management from different countries.
- Prepare and review financial analysis and management report.
- Maintain orderly filing of records.
  
- Responsible for full set of accounts, banking, payroll, corporate secretarial and administration services.
- Communicate with clients and management on accounting matters.
- Prepare and review financial, and management reports.
- Liaise with auditors and tax agents for annual financial reports.
- Maintain orderly filing of records.
- Perform basic treasury functions
- Undertake other assignments and related duties as and when required

## Job Requirements

- Candidate must possess at least Bachelor's Degree/Post-Graduate/Professional Degree in Finance/Accountancy. Certificated CPA or equivalent will be an added advantage.
- Strong numeric ability and attention to details with high level of accuracy.
- Strong time management skills in meeting strict deadlines
- Self-initiative, accountable, independent, self-motivated, able to work under pressure to meet tight deadlines.
- Customer oriented with great communication and interpersonal skills.
- Openness to new clients and desire to learn and grow with the organization.
- Skills to thrive in a fast-paced, dynamic team environment.
- Proficient in MS Office like MS Excel, Word, PowerPoint and Outlook.
- Japanese-Language Proficiency Test Level 3 or above; or Korean-Language Proficiency - is an added advantage.
- Junior Accountant - fresh graduate with excellent CGPA preferably 3.80 & above; or graduate with 1 year of working experience

- Senior Accountant - 1) with at least 5 years of working experience preferably in the field of accounting, finance, or professional firms; 2) Experience in handling clients' accounting projects; 3) Team player and willingness to guide junior accountant; 4) Knowledge in Local Statutory Reporting for Multi-Country will be an added advantage

## Additional Information

### **Career Level**

Senior Executive

### **Qualification**

Professional Certificate, Bachelor's Degree, Post Graduate Diploma, Professional Degree, Master's Degree

### **Years of Experience**

5 years

### **Job Type**

Full-Time

### **Job Specializations**

[Accounting/Finance](#), [General/Cost Accounting](#)

## Company Overview

weConnect Asia GBS Sdn Bhd, a subsidiary of weConnect Global Pte. Ltd., is the main operation hub of the group, managing the back-office and communication with global clients, providing Accounting and Financial Reporting, Banking Administrative, Payroll Services and other back-office support to clients. weConnect provides client companies with solutions in various industries including finance, high technology, media, manufacturing, and hospitality by leveraging our strengths and professional know-how. As a professional firm, we continuously provide full support to clients whether they are large, multinational Fortune 500 companies or are venture companies in the early stages.

## Additional Company Information

### **Registration No.**

1277250-K

**Company Size**

51 - 200 Employees

**Average Processing Time**

10 days

**Industry**

Accounting / Audit / Tax Services

**Benefits & Others**

Regular hours, Mondays - Fridays, Business (e.g. Shirts), Attractive salary and medical benefits